

2010-2011 ESYO Attendance Policy and Player's Personal Commitment Form

Hearing is believing

To be completed by player and parent/guardian



Being a member of an ESYO ensemble is like being a member of an athletic team, and all your fellow players and your conductor depend on your participation. Perfect attendance and punctuality are key factors in making your musical experience productive and worthwhile, and they are critical to your ensemble's successful maintenance of its recognized level of artistic excellence.

Please check your calendar now and throughout the year for any conflicts with your ensemble's schedule and report them in writing to your manager and/or conductor immediately. Please continue to check your calendar against the ESYO calendar throughout the season to avoid conflicts.

You are expected to attend all rehearsals. If you must be absent, however, you will not be penalized as long as you do not exceed the maximum number of allowable absences indicated below:

<i>Ensemble</i>	<i>Maximum # of allowable absences per concert period</i>		<i>Ensemble</i>	<i>Maximum # of allowable absences per concert period</i>
Youth Orchestra	2		String Ensemble	3
Repertory Orchestra	2		Jazz Ensembles	3
Wind Orchestra	3		Percussion Ensembles	2
Only <u>one</u> of the allowable absences may be in the 3 weeks prior to a concert				

- **Notification for anticipated absences:**
 - Notify your manager and/or conductor in writing (e-mail or letter) of an anticipated absence at least two weeks in advance.
 - You are expected to participate in all required school concerts but you still must notify your manager and/or conductor in advance.
 - It is especially important for players of single parts (wind, brass, percussion) to inform the manager and/or conductor well in advance so that the conductor can assign another player to the part should he/she wish to.
- **Notification for absence due to illness or emergency:**
 - Notify your manager and/or conductor by phone and/or e-mail as soon as possible.
 - Submit, at your next rehearsal, an absence form (found in the back of the handbook) or a note signed by a parent or guardian to your manager and/or conductor.
- **NO absences from dress rehearsal, warm-ups, or concerts are permitted. Absences for participation in the Melodies of Christmas Chorale rehearsals/performances will not be excused.**
- Exceeding the allowable absence limit may jeopardize your continued participation in ESYO during the current season and/or your participation in auditions for the forthcoming season.
 - *Exceptions:* major family, academic, or religious events **but only if** a written request (e-mail or letter) is sent to the manager and/or conductor well in advance of the event. Decisions regarding such exceptions will be made by the conductor in consultation with ESYO's Executive Director. Decisions may be appealed to the ESYO Board's Review Committee. An unexcused absence from a dress rehearsal, warm-up, or concert may result in dismissal from the ensemble or the levying of a fine. Unforeseen emergencies will be considered on a case-by-case basis.
- Lateness/ Early Departure
 - You should be in your seat at least 10 minutes before the conductor's downbeat. Frequent lateness will result in disciplinary action.
 - You are expected to be in attendance for the full rehearsal/performance.

I (check one) _____ accept _____ decline membership in _____ offered to me by ESYO.
name of ensemble

I have read the above attendance rules and the Players' Handbook that explains the commitment for membership in ESYO, and I agree to abide by the policies and rules outlined therein.

Player _____
printed name _____ ____/____/____
signature date

Parent or Guardian _____
printed name _____ ____/____/____
signature date